

APPENDIX -IX

MANDATORY PUBLIC DISCLOSURE

A : GENERAL INFORMATION :

SL NO.	INFORMATION	DETAILS
1	NAME OF THE SCHOOL	ST CLARET SCHOOL
2	AFFILIATION NO.(IF APPLICABLE)	230056
3	SCHOOL CODE (IF APPLICABLE)	35143
4	COMPLETE ADDRESS WITH PIN CODE	N.H-37, OPPOSITE TCS ION DIGITAL ZONE IDZ, BORJHAR, DIST- KAMRUP METRO, ASSAM - 781015
5	PRINCIPAL NAME	DR. FR. JOHN JOSEPH
6	PRINCIPAL QUALIFICATION	M. A., B. Ed., PhD.
7	SCHOOL EMAIL ID	stclaretschool@gmail.com
8	CONTACT DETAILS (LANDLINE/MOBILE)	03612840985

B : DOCUMENTS AND INFORMATION:

SL NO.	DOCUMENTS/INFORMATION	LINKS OF UPLOADED DOCUMENTS ON YOUR SCHOOL'S WEBSITE
1	COPIES OF AFFILIATION/UPGRADATION LETTER AND RECENT EXTENSION OF AFFILIATION, IF ANY	https://stclaretguwahati.in/upload/AFFILIATIONLETTER.pdf
2	COPIES OF SOCIETIES/TRUST/COMPANY REGISTRATION/RENEWAL CERTIFICATE, AS APPLICABLE	https://stclaretguwahati.in/upload/SOCIETY.pdf
3	COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT	https://stclaretguwahati.in/upload/NOC.pdf
4	COPIES OF RECOGNITION CERTIFICATE UNDER RTE ACT, 2009, AND IT'S RENEWAL IF APPLICABLE	https://stclaretguwahati.in/upload/RECOGNITION.pdf
5	COPY OF VALID BUILDING SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE	https://stclaretguwahati.in/upload/BUILDINGSAFETY_2024.pdf

6	COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY	https://stclaretguwahati.in/upload/FIRECERTIFICATE.pdf
7	COPY OF THE SELF CERTIFICATION SUBMITTED BY THE SCHOOL FOR AFFILIATION/UPGRADATION/EXTENSION OF AFFILIATION	https://stclaretguwahati.in/upload/SELF.pdf
8	COPIES OF VALID WATER, HEALTH AND SANITATION CERTIFICATES	https://stclaretguwahati.in/upload/WATERHEALTH2025.pdf

NOTE:

THE SCHOOLS NEEDS TO UPLOAD THE SELF ATTESTED COPIES OF ABOVE LISTED DOCUMENTS BY CHAIRMAN/MANAGER/SECRETARY AND PRINCIPAL. IN CASE, IT IS NOTICED AT LATER STAGE THAT UPLOADED DOCUMENTS ARE NOT GENUINE THEN SCHOOL SHALL BE LIABLE FOR ACTION AS PER NORMS.

C : RESULT AND ACADEMICS :

SL NO.	DOCUMENTS/INFORMATION	LINKS OF UPLOADED DOCUMENTS ON YOUR SCHOOL'S WEBSITE
1	FEE STRUCTURE OF THE SCHOOL	https://stclaretguwahati.in/upload/FEES_2025-2026.pdf
2	ANNUAL ACADEMIC CALENDER	https://stclaretguwahati.in/upload/ACADEMIC_CALENDAR.pdf
3	LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC)	https://stclaretguwahati.in/upload/MC_2025.pdf
4	LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS	https://stclaretguwahati.in/upload/PTA_2025.pdf
5	LAST THREE-YEAR RESULT OF THE BOARD EXAMINATION AS PER APPLICABILITY	https://stclaretguwahati.in/upload/BOARD_RESULT.pdf

D : STAFF (TEACHING) :

SL NO.	INFORMATION	DETAILS
1	PRINCIPAL	DR. FR. JOHN JOSEPH
2	TOTAL NO. OF TEACHERS	74
	PGT	19

	TGT	15
	PRT	39
3	TEACHERS SECTION RATIO	1.27:1
4	DETAILS OF SPECIAL EDUCATOR	FR. JAISON CYRIAC
5	DETAILS OF COUNSELLOR AND WELLNESS TEACHER	MS. SANGHAMITRA CHOUDHURY & FR. JAISON CYRIAC

RESULT CLASS: X

SL NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1	2024	115	111	96.52	

RESULT CLASS: XII

SL NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1	2024	104	104	100	

E : SCHOOL INFRASTRUCTURE:

SL NO.	INFORMATION	DETAILS
1	TOTAL CAMPUS AREA OF THE SCHOOL (IN SQ MTR)	12550
2	NO. AND SIZE OF THE CLASS ROOMS (IN SQ MTR)	63 & 48
3	NO. AND SIZE OF LABORATORIES INCLUDING COMPUTER LABS (IN SQ MTR)	07 & 56
4	INTERNET FACILITY	YES
5	NO. OF GIRLS TOILETS	42
6	NO. OF BOYS TOILETS	36
7	LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOL COVERING THE INFRASTRUCTURE OF THE SCHOOL	https://www.youtube.com/watch?v=0pl7tsQ7cGg

F : TEACHER DETAILS:

SL NO.	TEACHER NAME	DESIGNATION	QUALIFICATION
1	ARCHANA ROY NATH	PGT	M.A., B.ED.
2	RANJIT KAUR	PGT	M. COM, B.ED.
3	SUSMITA CHAKRABORTY	PGT	M.A., D.EL.ED.
4	MITALEE SAIKIA TALUKDAR	PGT	M.A., D.EL.ED.
5	MEGHALI TALWAR	PRT	B.A., NIC
6	CHANDANA DAS BORA	TGT	M.A., B.ED.
7	SANJEEB SHARMA	ART/GRAPHICS DESIGNER	H.S., Diploma in Fine Arts
8	MOKSEDUR ROHMAN	TGT	B.SC., B.ED.
9	GNYANA SANKAR BARUAH	TGT	B.A., D.EL.ED.
10	MICHELLE SURIN	PRT	B.SC., B.ED.
11	RINKU KUMAR DAS	PRT	M.A., D.EL.ED.
12	ANITA RANI DEY	PRT	B.SC., B.ED.
13	PRIYANKA BARUAH	TGT	B.A. , B.ED.
14	SHONMONI DAS	PRT	M.A., D.EL.ED.
15	SUNITA JOHN NATH	PRT	H.S.
16	BARSHA KALITA DAS	PRT	B.A. , B.ED.
17	BRENDA BASUMATARY	PRT	B.A., TTC
18	BELINDA MECH MEDHI	PRT	B.A., LLB
19	NAHIDA ALI	PRT	B. COM, D.EL.ED.
20	PREETI THAPA	PRT	B. TECH-ECE, D.EL.ED.
21	TWINKLE SINHA	PRT	B.SC., D.EL.ED.
22	HARI THAPA	PRT	B.COM, D.EL.ED.
23	SABRUN NEESHA	PRT	M.A., D.EL.ED.
24	SHABNAM RAHMAN	PRT	B.SC., B.ED.
25	TUTUMONI DAS	PRT	M.A., B.ED.
26	TUSHA RANI PATOWARY	PRT	M.A.
27	ANJALI THAKURIA	TGT	M.A., B.ED.

28	ARJINA ALI	PGT	M.A., B.ED.
29	KAJAL KUMAR MEDHI	TGT	M.A., B.ED.
30	PINKI SAIKIA	PGT	M.A., B.ED.
31	MARAMI CHUTIA	PGT	M.A., B.ED.
32	RUPSHIKHA GOGOI	PRT	B.A. , B.ED.
33	RUMI DAS	PRT	M.A., B.ED.
34	CHAIKI RAJKUMAR	TGT	M.SC., B.ED.
35	SANGITA SARKAR	PRT	M.A., B.ED.
36	SANCHITA DEY	PGT	M.A., B.ED.
37	ANKUMONI BORA	PGT	M.SC., B.ED., M.TECH
38	RIMA MONI SAIKIA	PRT	M.A., B.ED.
39	POMPI SHARMA	PGT	M.A., B.ED.
40	PRANJAL KUMAR DAS	PGT	M.A., B.ED.
41	APARAJITA DEKA	TGT	M.A., B.ED.
42	NAYAN MONI AHMED	PET	M.PED
43	AHANA GHOSH	PGT	B.SC.(CS), M.SC. (CS), B.ED.
44	HIMU HAZARIKA	PGT	MSC.
45	RAKESH KUMAR SINGH	PRT	B.COM, B.ED.
46	SUMITRA CHOUDHURY BISWAS	PRT	B.A. , B.ED.
47	UPAMA THAKURIA	PRT	M.B.A., D.EL.ED.
48	PREETI BRAHMA	PRT	M.A., B.ED.
49	SABITA DAS	PRT	M.A., D.EL.ED.
50	MOUSUMI DAS	PGT	B.COM, B.ED.
51	SABRINA ASMIN	PGT	MSC., B.ED.
52	ASMINA BEGUM	PRT	M.A., B.ED.
53	SUMI RAJBONGSHI	PRT	B.A., D.EL.ED.
54	PRIYANKA NATH	TGT	B.SC., B.ED.
55	ANJALI RAJ	TGT	MSC., D.EL.ED.

56	DIPIKA DEVI	TGT	M.A., B.ED.
57	PREETAM BHATTACHARJEE	SOFTWARE COORDINATOR/ CONTROLLER OF EXAMINATION	BCA, MCA
58	MANIDEEP KALITA	OFFICE SUPERINTENDENT	BSC IT
59	TAPASI KALITA	PUBLIC RELATION OFFICER	M.A.
60	JYOTI REKHA DAIMARY	PRT	B.A.
61	FR. L LAWRENCE XAVIER	VICE PRINCIPAL	MBA, B.ED.
62	SUTANU DUTTA SWARNAKAR	PGT	B.TECH-IT, MBA
63	SEEMA DAS	TGT	M.A., B.ED.
64	SHEHNAJ YASHMIN	TGT	B.A. , B.ED.
65	DR. DEEPA LAKHMANI	PGT	M.Sc., B.Ed., PhD.
66	SIMA BARO	TGT	B.SC., B.ED.
67	DIPTI KALITA	PGT	M.A.,B.ED.
68	JURI SHARMA	PRT	MBA
69	MALLIKA DAS	PRT	M.COM
70	ANTASIKHA BARUAH	LIBRARIAN	M.LISC., PGDCA
71	HIMASHREE DAS	PRT	M.A.
72	SANGEETA CHOUDHURY	PRT	B.COM, 6 months Diploma in Montessori Teacher's Training
73	BIJIT THAKURIA	PGT	M.A., B.ED.
74	REEMA DAS	PRT	M.SC., B.ED.
75	PRIYANKA DEVI	PRT	M.A., B.ED.
76	YAMIMI SHARMA	PRT	DIPLOMA IN MONTESSORI TEACHER'S TRAINING
77	GANGA DEVI	PRT	PGDCA
78	SABITA PATOWARY	PRT	B.A
79	DR. BINA AGARWAL	PGT	M.Sc., B.Ed., PhD.
80	DR. FR. JOHN JOSEPH	PRINCIPAL	M.A, B.ED., PHD.
81	HIRAK JYOTI DAS	PRT	B.A., D.EL.ED., PGDCA